



**ST. JOHN'S INTERNATIONAL SCHOOL  
VISUAL AND PERFORMING ARTS DIRECTOR**

**LOCATION**

Waterloo, Belgium

**REPORTING LINE**

MHS Principal

**CONTRACT TYPE**

Two-Year Fixed-term, followed by permanent contract after mutual agreement

**SCHOOL PHASE**

Secondary School (Grades 6 to 12)

**SALARY**

SJIS internal scale + position of responsibility stipend

**ADVERT CLOSING DATE**

January 20<sup>th</sup>, 2018

**SJIS BACKGROUND**

Founded in 1964 by the *Faithful Companions of Jesus (FCJ)*, St. John's International School joined the Inspired group of schools in September 2016 (<http://inspirededu.co.uk>). St. John's International School is accredited by the Council of International Schools (CIS) and the Middle States Association of Colleges and Schools (MSACS), the most recent re-accreditation being in 2012.

- St. John's International School's basic tenant is to offer an international education through a 21st century skills-set and International Baccalaureate pedagogical approach which highlight critical thinking skills, creativity, collaboration and inquiry-based learning.
- Circa 600 students from 55 countries pursue a challenging academic curriculum that includes an emphasis on development in athletics and the arts, all within the context of the ethos and values that make St. John's unique.
- The highly educated, qualified and dedicated international teaching faculty makes the difference for the students at St. John's. Among more than 15 nationalities represented, 20% come from the UK, 23% from the US and 23% from Belgium. More than 50% of the faculty holds advanced degrees.
- St. John's International School is an International Baccalaureate (IB) World School and offers the PYP and Diploma programmes in addition to the American High School Diploma. We are currently in our first year of introducing the MYP programme into Grades 6, 7 and 8, with a view to becoming an IB Continuum School.
- In 2017, the graduating classes had a pass rate of 95.1% and an average of 34.8 points in the IB Diploma Programme.
- The School is a member of International Baccalaureate Organization (IBO), Council of International Schools (CIS), Educational Collaborative for International Schools (ECIS), Middle States Association for Schools and Colleges, International School Sports Tournament (ISSTs), International Schools Theatre Association (ISTA), and the Association of Music in International Schools (AMIS).
- Campus facilities, academic programmes and extracurricular activities cover a wide-variety of options for students of all ages. St. John's has a strong Service Programme running throughout the entire school.
- English is the language of instruction throughout the school. French is taught in all grades from kindergarten at foreign language and native speakers levels. Spanish, German and Dutch are offered as world languages from Grade 8 onwards. A dual language programme in English and French is offered as an option, currently operating from grades Pre-K through Grade 5. Self-taught mother tongue languages are also offered in Grades 11 and 12.
- St. John's International School has a very strong student support programme available throughout the school.
- St. John's utilizes the Moodle data system and management software (MHS), Studywiz for ES, Net classroom. The school is the process of moving onto the Managebac platform.
- Nearly 100% of High School graduates go on to university and attend prestigious institutions around the world.





- St. John's has rolling admissions.

Please consult our website [www.stjohns.be](http://www.stjohns.be) to gain a more detailed sense of the St. John's community.

### ***THE INSPIRED GROUP OF SCHOOLS***

Inspired is a premium schools group that owns 28 schools on 4 continents, Europe, Africa, Australia and Latin America and educates over 20,000 students.

A definitive statement of excellence in private education, Inspired is a co-educational, non-denominational, independent school group designed to inspire students to achieve their maximum potential in a nurturing, progressive academic environment from ages 1 to 18.

Inspired offers a fresh and contemporary approach to education by re-evaluating traditional teaching methods and curriculums, and creating a more dynamic, relevant and powerful model reflecting current attitudes. We nurture the unique individuality, talent and self-assurance of each student, equipping them to take on the world with the skills and confidence to ensure success.

Inspired was founded by Nadim M Nsouli ([www.inspirededu.co.uk](http://www.inspirededu.co.uk)) and has grown by acquisitions and greenfield development of new schools. Inspired has offices in London, Johannesburg, Sydney and Bogota.

### ***Position Summary and Duties***

It is understood that commitment to evening and weekend work is a necessary part of this position. This will be taken into account for the working day.

As well as teaching duties within the Visual & Performing Arts Department, responsibilities are to provide leadership and coordination for all visual, musical, theatrical, and dance performances on a school-wide basis, and also cover:

### ***Duties of the Visual & Performing Arts Director include:***

#### Teaching and Learning:

- Teaching of one of the subjects within the Visual & Performing Arts (circa 16 periods per week).

#### Visual & Performing Arts Leadership and Organization:

- ES/MS/HS ISTA organization
- All public performances
- Coordinating the scheduling of all Visual & Performing Arts (V & PA) extra-curricular activities, including liaising with after-school instrumental programme
- Representing the V & PA programs in planning the school-wide calendar and attending other appropriate forums
- Be the Administration liaison with the Arts Support Program and attending all meetings
- Oversee the organization of all travel arrangements for students and staff involved in trips
- Facilitate a Pre K -12 continuity and cohesion in the V & PA by working to develop and maintain productive and professional relationships among all staff members.
- Oversee and attend all visual and performing arts events
- Organize hosting of drama and music festivals when required
- Organize visiting external groups

#### Productions:





- The successful applicant will be expected to play an important role in the through-school as well as the Grade 6-8 and 9-12 productions
- IB Arts, Theatre & Music Vernissage
- All public performances
- Other extra duty assignments vary from year-to-year and is based on the needs of the school and personnel decisions of the Principal/HoS.

### **Requirements of the role:**

#### Essential Qualifications and Strengths:

- Sensitive and caring individual able to manage challenging situations with youngsters in an experienced and professional manner
- Minimum of a BA and Teaching Certificate
- Demonstrated contributions to a positive school environment
- Proven ability to work with teachers and administration
- Successful experience in international schools or a highly multi-cultural environment
- Proof of commitment to involvement in school beyond the regular teaching day
- Proven, high-level of organizational skills are vital for success in this position.
- Proven experience and success with student engagement
- Proven experience and success with parent and community engagement
- Creative and energetic
- Ability and experience to contribute to and enhance SJIS's image in the local community, as well as the greater community of international schools

#### Preferred Experience and qualities:

- Expectation of at least five years of secondary or MS/HS teaching and leadership experience
- Ability to work with elementary-aged students
- Proven record of successful teaching
- Demonstrated contributions to a positive school environment
- Mother-tongue level of English language (spoken and written)
- Desired Personal Characteristics
- Demonstrates educational leadership and is a role model to students, faculty and staff
- Demonstrates the ability to develop a collegial, collaborative and positive atmosphere amongst the faculty
- Demonstrates strong interpersonal skills
- Demonstrates excellent communication skills
- Is a life-long learner
- Is flexible and has a sense of humour
- Commitment to putting in additional hours as needed

#### Leadership, Procedural and Administrative duties:

- Coordinating the scheduling of all arts activities in order to avoid conflict with other extra-curricular programs.
- Representing the arts programs in planning the school-wide calendar and in attending other appropriate forums.
- Liaising with the Arts Support Group and attending all meetings.
- Supervising visual & performing arts entertainment programs on a school-wide basis.
- Overseeing the administration of travel arrangements for students and staff involved in visual & performing arts activities.
- Facilitating a K-12 continuity and cohesion in the arts by working to develop and maintain productive and professional relationships among all arts staff members.





***Safeguarding:***

St John's is committed to safeguarding and promoting the welfare of children and young people and, as an employee of St John's, you are expected to share this commitment. The protection of our students' welfare is the responsibility of all staff within St John's and individuals are expected to conduct themselves in a way that reflects the principles and values of our organization.

***Terms and conditions***

- Date of commencement in the position: mid-August, 2018.
- CV, letter of application (which shows how your experience relates to the categories within the JD and which is no more than two pages in length) and names of three referees to be sent to the school HR Manager, Anne Marchi, at [recruitment@stjohns.be](mailto:recruitment@stjohns.be) by Wednesday 18th January.

